

Academy Behaviour Policy

The best for everyone, the best from everyone.



South Shore Academy
BRIGHT FUTURES EDUCATIONAL TRUST

Our Vision

Limitless opportunities for every student at South Shore Academy.

First Warning
Take-up Time
Second Warning
Take-up Time
Third Warning
Buddled within faculty with automatic 30 minute DT.

R³

South Shore Expectations

- ☑ We aim higher in all that we do.
- ☑ We show respect to ourselves and our community.
- ☑ We support each other and ask for help to overcome set-backs and to succeed.

Right place,
Right time,
Right attitude.
THANK YOU

Our Policies
☑ Mobile Phone
☑ Uniform
☑ Physical Assaults
☑ Substance Misuse
☑ Truancy
☑ Care of the Academy
☑ Anti-bullying

Our Values:

#1: Ambitious

#2: Respectful

#3: Resilient

This is how we do it here

Our Routines

Walk on the LEFT
Meet & Greet
End & Send
Hands up for Silence
Track the speaker

Our Recognition

Bright Stars
Postcards home
Behaviour Points
Rewards
Phone call Thursday
Rewards Assemblies
School Trips

Our Repair

What happened?
What were you thinking?
What do you think now?
What needs to happen to put this right?
What will you do differently next time?



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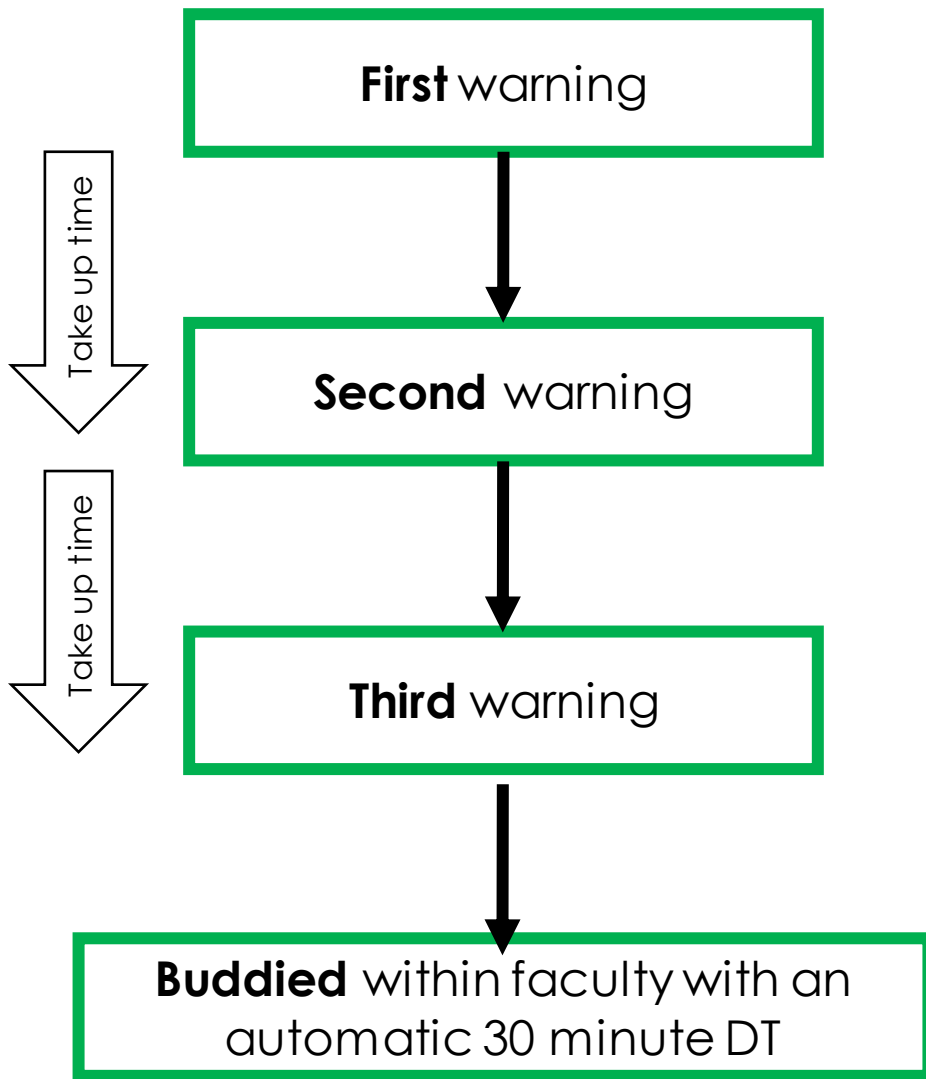


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Academy Routines

Routine	Rationale	Expectation
Walk on the Left	We want to establish a calm, orderly and safe environment. It also prepares students to be better drivers and reduces the risk of accidents.	<p>Adults: Model this. Thank students for walking on the left. Ensure students don't run. Challenge students not adhering to this.</p> <p>Students: Walk (don't run) on the left. <i>(Right place & right attitude)</i></p>
Meet & Greet	We want to ensure a positive, orderly start to all lessons. We want to ensure all students feel welcomed into lessons and don't dawdle or truant.	<p>Adults: Stand outside/ in classroom doorway. Meet students (by name where possible). Build positive relationships.</p> <p>Students: Walk into lessons punctually. <i>(Right place & right time.)</i></p>
End & Send	Lessons end in a timely and calm manner. Teachers end the lesson in a positive and controlled way and ensure students leave in a positive way.	<p>Adults: Ensure lesson ends on time. Ensure students stand behind chairs in a tidy classroom. Dismiss students in an orderly manner (in rows/ table groups) and send them on in a positive manner.</p> <p>Students: Leave the classroom in a calm way and get to next lesson quickly. <i>(Right attitude).</i></p>
Hands up for Silence	To ensure a calm, orderly environment. To establish a culture of respect and to facilitate assemblies, lessons, fire drills and other aspects of community life.	<p>Adults: Form tutors drill their form to be silent immediately an adult's hand goes up. Teachers use this appropriately in lessons – praise quick response. Use this to facilitate community life.</p> <p>Students: Follow instructions <i>(right attitude).</i></p>
Track the Speaker	To show respect and to listen to others. To improve quality of learning: listening attentively is an active part of learning.	<p>Adults: Model this behaviour. Teach this behaviour. Praise this behaviour. Challenge non-compliance.</p> <p>Students: Follow instructions <i>(right attitude).</i></p>

Behaviour Policy



In case of a more extreme incident:

- On Call or get support from a colleague
- Sanction appropriately with a detention
 - Call home about the incident
- Refer to Mr Perman/ Mrs Petrik-Davies for IFTE/ FTE

For persistent poor behaviour:

- Hold a parental meeting with HoF/ HoY
- Speak to Pastoral Lead to ensure student is escalated through 1, 3, 5 days in IFTE.
- Speak to Pastoral Lead/ Form Tutor about the student going onto report.
- Speak to HoF about the student going onto a subject report.

Academy Escalation Pathway

Please note stages may be skipped at the Deputy or Head of School's discretion. Interventions will always be put in place to support student's to make changes to their behaviours – these are at the HoY/ AP's discretion.

Actions	Intervention	Sanctions
Stage 1: Continuous levels of poor behaviour displayed in lessons. Receiving regular detentions	Restorative Practice Report Card Discussion with parents and student Referral to Place to Be Referral to external agencies Therapeutic intervention SEN testing Zones of Regulation Support Mentoring Extra Support with Literacy/ Numeracy	Report Card (2 weeks) with FT to monitor. FT to meet to discuss behaviours.
Stage 2: Continuation of poor behaviour despite report card. Receiving regular detentions.		One day in IFTE with no breaks until 3.35pm. HoY to meet to discuss behaviors.
Stage 3: Continuation of poor behaviour after 1 day in IFTE		Three days in IFTE with no breaks, until 3.35pm.
Stage 4: Continuation of poor behaviour after 3 days in IFTE		Five days in IFTE with no breaks until 3.35pm. Behaviour contract signed.
Stage 5: Continuation of poor behaviour after 5 days in IFTE.	BIP plan	Parental meeting and alternative placement in another school's IFTE
Stage 6: Continuation of poor behaviour after parental meeting.	Early Help Assessment	Five days in alternative IFTE followed by parental meeting and 2 days in IFTE with reintegration meeting.
Stage 7: Continuation of poor behaviour after Alternative IFTE		Managed Move with parental meeting at beginning and end (if it fails).
Stage 8: Continuation of poor behaviors after failed Managed Move		Governor's Panel
Stage 9: If Managed Move placement fails & no response to Governor's Panel		Permanent Exclusion

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Mobile Phone Policy

1. No mobile phones are to be used in the Academy building.
2. In case of an emergency please **go to Reception** who will allow you to contact parents/ guardians.
3. Phones seen out or heard will be confiscated immediately and taken to reception.
4. **First time:** phones can be collected at the end of the day from reception.
5. **Second time:** parent/ guardian will be required to come in and collect the phone on the following day.
6. **Third time:** parent/ guardian will be required to come in and collect the phone 1 week later.



Refusal to follow this policy will lead to an indefinite stay in IFTE until parents are able to come in and meet with the Head or Deputy Head of School

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Smoking Policy

1. No smoking/ E cigarettes are to be used anywhere on the Academy property or in Academy uniform.
2. **1st offence** – parents will be informed and you will be offered to complete a “Stop Smoking” project or spend 1 day in IFTE.
3. **2nd offence** – parental meeting and you will spend 3 days in IFTE.
4. **3rd Offence** – parental meeting with the principal and you will spend 5 days in IFTE.
5. Should your behaviour persist you may be at risk of permanent exclusion.



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Inappropriate Uniform

If a student arrives at the academy not wearing appropriate uniform.

Pastoral Leader/ AP's discretion

Student can borrow uniform from HoY in exchange for an item.

Student must return uniform to HoY at the end of the day.

Parents must be contacted

Student to go home and return with appropriate uniform

After the 2nd offence per term you will receive an SLT detention & a parental meeting with your Pastoral Lead.

Please note: If the student refuses to wear appropriate uniform then parents should be contacted for a meeting immediately.

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Uniform Policy

1. Correct uniform is to be worn at all times in the academy.
2. Jackets/ outdoor clothes are not permitted inside the academy.



South Shore Academy Uniform

Black Skirt –

knee length, pleated with school logo. Skirts are NOT to be rolled up.

Black Trousers

– full length, black, tailored trousers. No jeans, jogging bottoms, leggings or jeggings.

Green Academy Blazer – on at all times unless permitted to remove it in a classroom.

Plain White Shirt – top button must be done up.

Tie must be correctly worn at all times. Not shortened and without marks.

Plain Black Socks or **Black Tights**

PLAIN BLACK SHOES – No trainers, trims or motifs are allowed. Shoes must be leather and able to be polished.

Hairstyles – suitable for a professional environment. No artificially coloured hair or shaved designs.

Make-up - No make-up is to be worn and nails are to be natural coloured. No acrylic nails.

JEWELLERY & PIERCINGS – One pair of studs may be worn. A wristwatch ONLY may be worn. Other jewellery is not allowed as it provides a health and safety risk. No other visible piercings.

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Physical Assault Policy

- No fighting or physical altercations are acceptable; we believe in treating all people with respect at all times.
- Inciting, encouraging and filming a fight will be sanctioned in the same way.
- 1. **1st offence** – parents will be informed and you will be offered a Restorative Practice meeting and you will spend 1 day in IFTE.
- 2. **2nd offence** – parental meeting and you will spend 3 days in IFTE. An RJ meeting will take place following this.
- 3. **3rd Offence** – parental meeting with the principal and you will spend 5 days in IFTE. An RJ meeting will take place following this.
- 4. Should your behaviour persist you may be at risk of permanent exclusion.
- 5. **In some cases - you may be excluded for a length of time determined by the principal.**

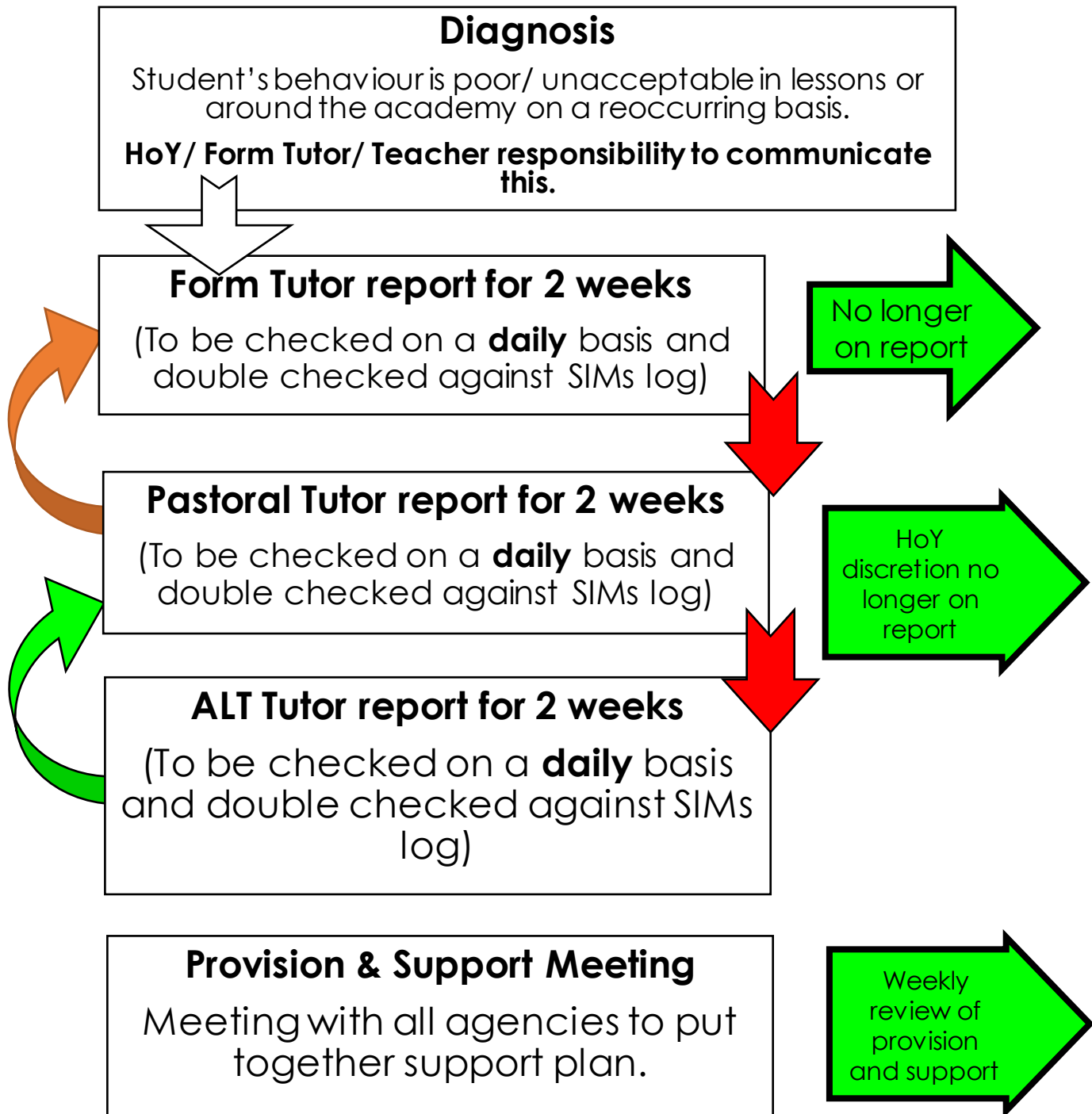


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Report Card Protocol



Key Information

Excellent & impeccable behaviour

G: Good behaviour – room to improve

S: Satisfactory behaviour – 20 minute DT

U: Unsatisfactory behaviour – 45 minute DT

Detention to take place with the person to whom they are on report. Behaviour policy and consequences also apply – i.e. a student may have a 30 minute DT with teacher and then a 20 minute DT with HoY

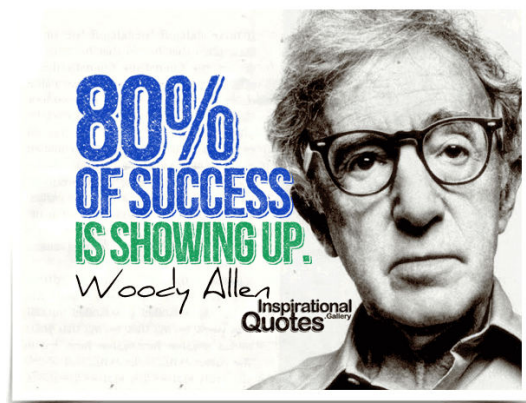
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Truancy Policy

1. All lessons must be attended punctually and for the entire duration.
2. Students are not permitted to leave lessons for any reason (except an emergency or signed doctor's note).
3. Should you not attend your lesson and be deliberately late or absent you will be considered to be truanting.
4. **1st offence** – parents will be informed and you will be required to complete missed work and attend a restorative practice meeting with the teacher. **SLT Detention.**
5. **2nd offence** – parental meeting with teacher & Pastoral Lead and you will spend 1 day in IFTE.
6. **3rd Offence** – parental meeting with teacher & AP and you will spend 3 days in IFTE.
7. Should your behaviour persist you may be at risk of permanent exclusion.



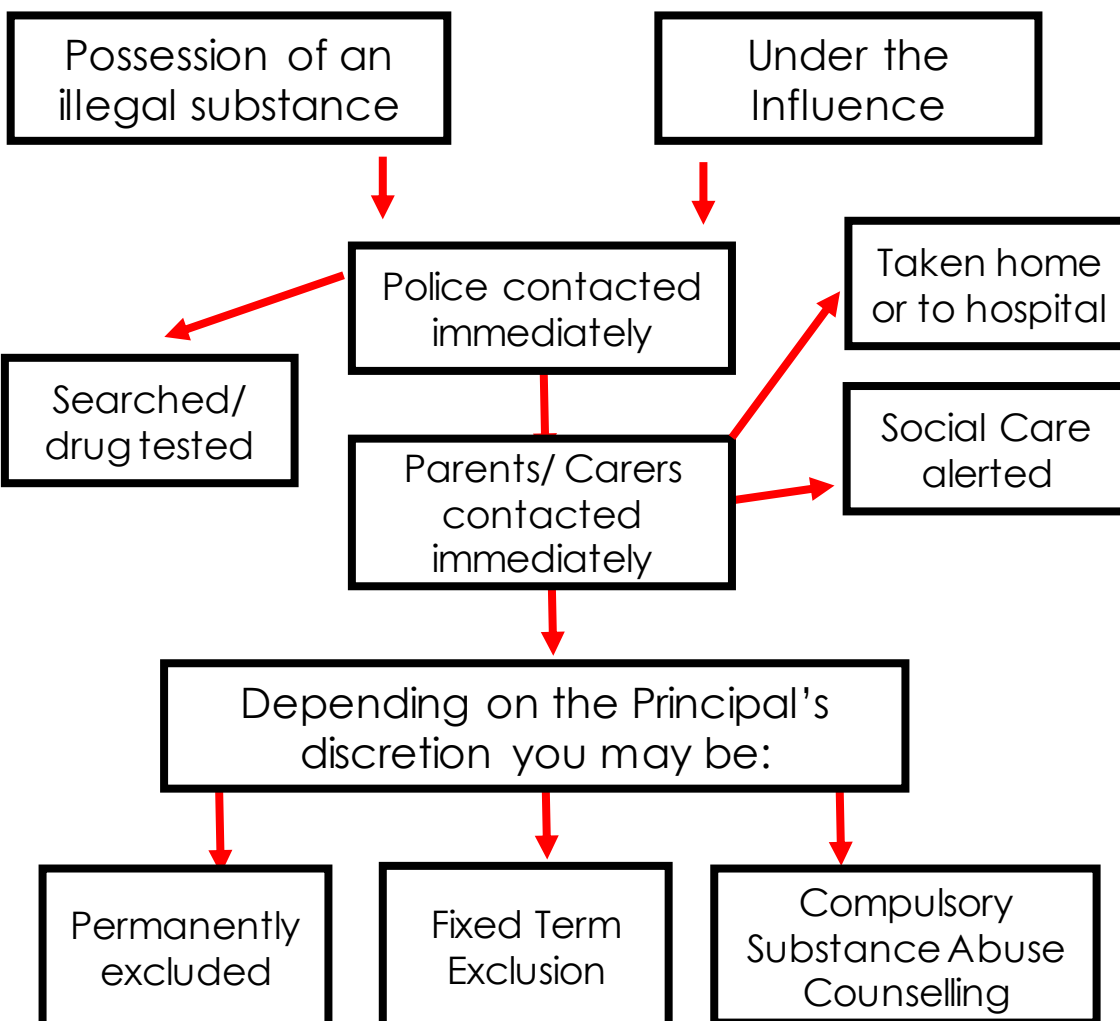
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Substance Misuse Policy

If a member of staff is concerned about or believe a student may be in possession of or under the influence of an illegal substance they **must** alert On Call to inform the DSL & Deputy Head or Head of School immediately.



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Anti-Bullying Policy

Bullying is repeated behaviour to (intentionally or unintentionally) cause distress to someone. This may be: physical, verbal, emotional or cyber (online).

It includes (but is not limited to) any discriminatory language regarding someone's race, gender, sexuality, religion, background, appearance.

Bullying identified

Parental Phone Call

Sanction
issued at
her
discretion.

Meeting with Deputy Head of School

Restorative Meeting

Repeated incident of bullying

Parental Meeting

3 days at Alternative Supervised
Provision

Repeated incident of bullying

5 days at Alternative Supervised
Provision

Should this behaviour persist you may be at risk of permanent exclusion.

Please note: all incidents of bullying must be logged on SIMS.

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Managed Move Protocol

Managed Move agreed by parents/ carers.

AP contacts external school and agrees Managed Move start date & preliminary meetings.

HoY completes BAP form, emails to AP who quality assures and forwards to agreed school.

Managed Move meetings take place – attended by AP & HoY with external school.

Managed Move booklet completed – signed and dates agreed. Safeguarding information shared.

AP passes all relevant information to M. Clayton

3, 6, 9, 12 week review with parents/ carer, both schools and agreed targets.

Prior to final review MM is agreed either to **pass**, **fail** or **extend** with Deputy Head & Assistant Head.

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