

Behaviour and safeguarding for effective online learning.

Online safety for online learning.

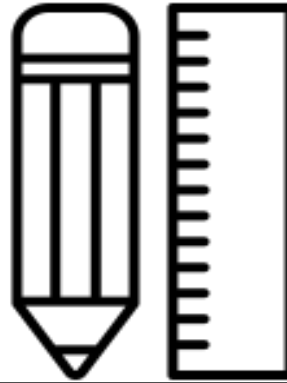


South Shore Academy
BRIGHT FUTURES EDUCATIONAL TRUST

**Show respect for staff and students.
Use professional language at all times.**



**Ensure you have an organised
environment and you have your
equipment**



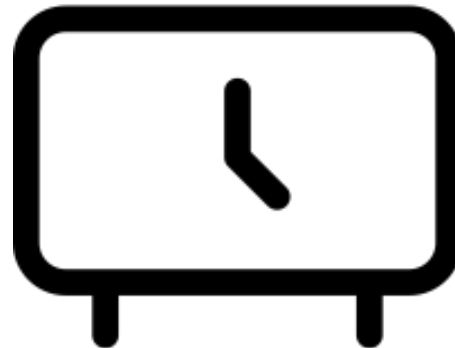
**Mute your mic and camera before
entering the classroom**



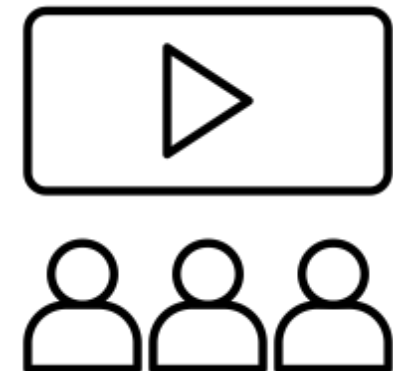
**Dress appropriately for your lesson
and complete your lesson in a family
space.**



Ensure you are on time for your lesson.



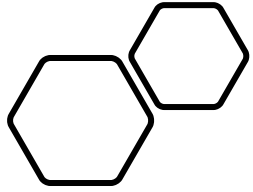
**Track the speaker, sit up straight and
stay in one place for the duration of
the session.**



Behaviour for effective learning

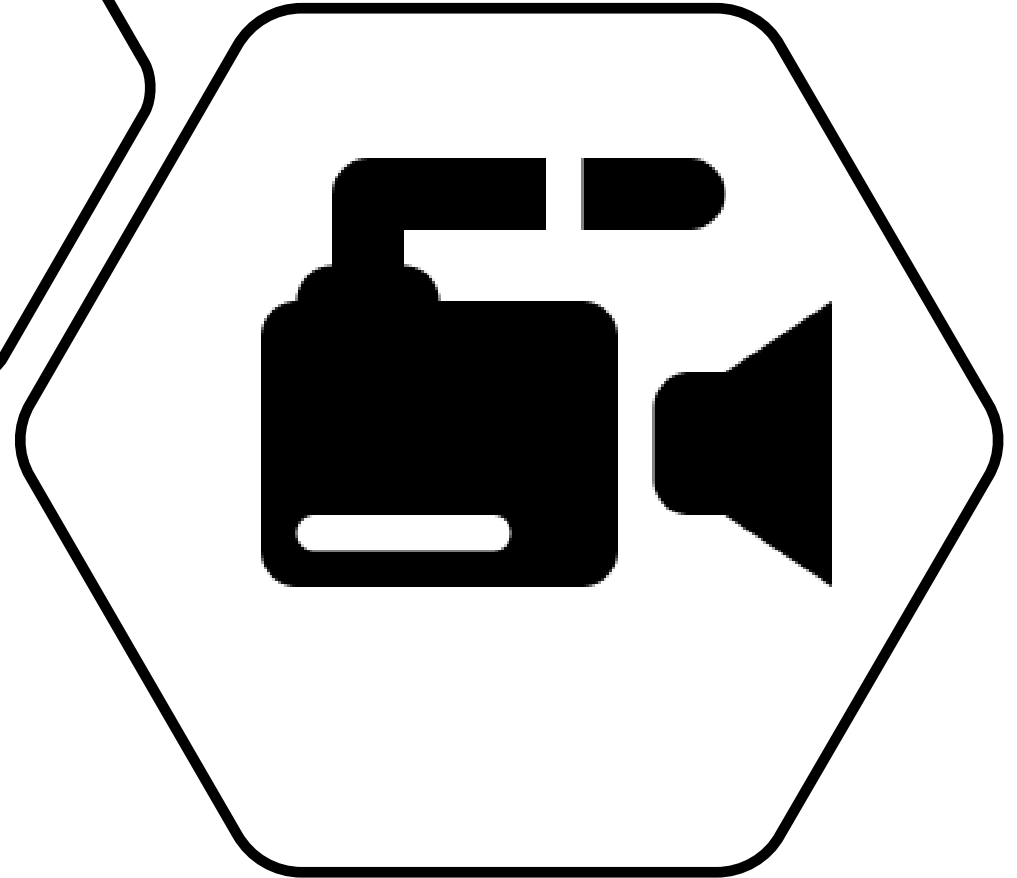
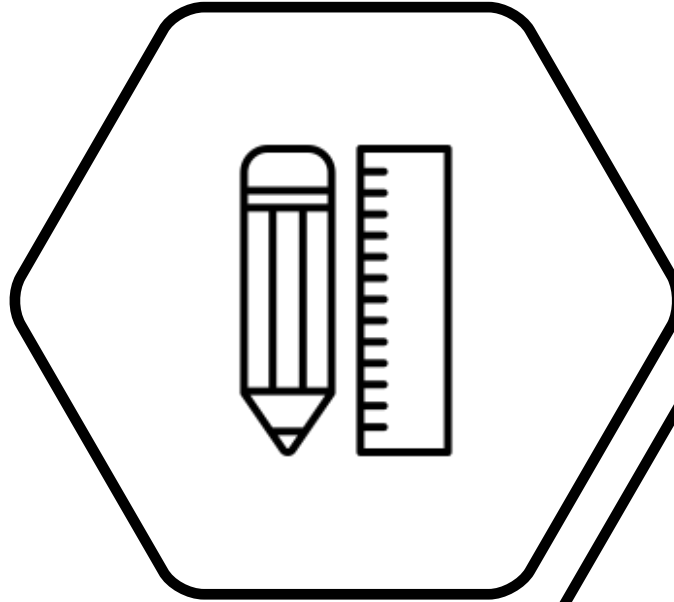


- During virtual lessons, the school behaviour policy will be followed at all times.
- You will be expected to participate fully.
- Truancy will be dealt with in the same way we would tackle truancy in school.
- We will expect work to be handed in or completed during the lesson.



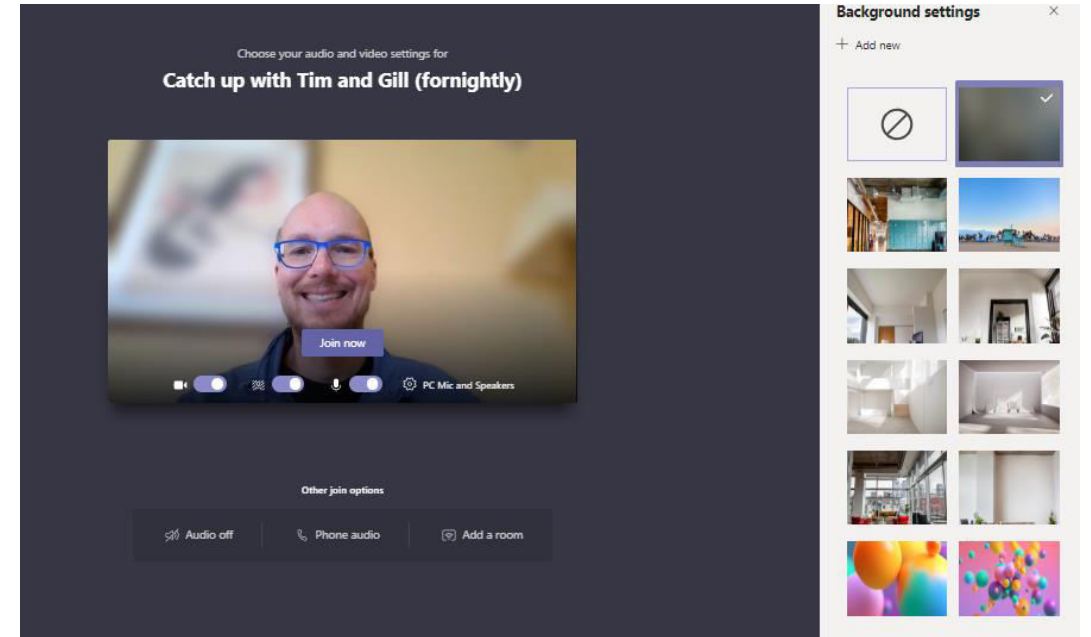
1. Before you begin your lesson

- Make sure you are confident in how to use the system.
- Join the lesson early to avoid any issues.
- Log in with your official, school-registered account.
- Always check your camera and microphone are working correctly.
- Ensure you are in a quiet environment and you have everything you need for the lesson.
- If there is a reason you cannot attend the lesson, contact school using the usual channels.



2. During a lesson

- Make sure you are in an appropriate environment.
- Turn off your camera / apply the blurred background.
- Mute your volume at all times unless you are asked to unmute.
- Answer all questions or we will assume you are truanting.
- Keep up with the tasks you are being asked to complete.



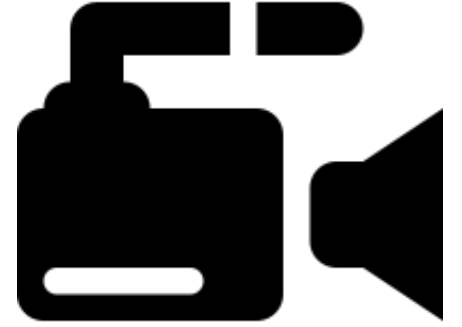
2. During a lesson



Behaviour

- Be respectful of your teacher and the students in the lessons.
- Use the chat function appropriately – your language should be professional.
- Raise your hand should you wish to ask a question.
- Sit up and ensure any tasks are completed and you have completed the correct follow up – emailing staff with your work – etc.
- Have you done enough to gain a bright star?

3. After the lesson



Records

Your teacher will always make a note of the lesson timing and who participated, including those that arrived/departed early or late. A note will be left on SIMS if you failed to participate or join the lesson.

All sessions will be recorded but you are not to make your own recordings.

Recordings will be kept on record and a record of the 'chat' content will be kept also.

3. After a lesson

- Reflect on your learning – what were the most important aspects of the lesson?
- Do you have any further reading or research to do?
- Has your teacher set any independent tasks for you to complete?
- Do you need to check Class Charts?



Introducing our Safeguarding Team

Designated Safeguarding Officer



Mr Naylor
Deputy Head of
School (DSL)

Deputy Safeguarding Officer



Mr Perman
Assistant Head
of School
(DDSL)

Where to find us?

Top floor, near science.

Safeguarding Lead



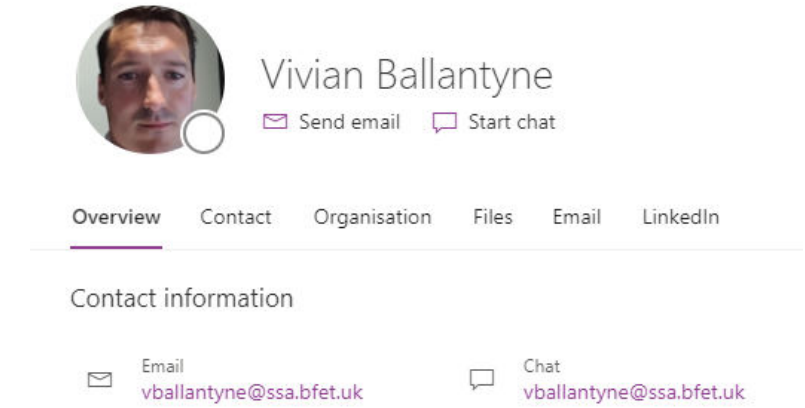
Mrs Alder
Safeguarding
Lead

Where can you find me?

- On the first floor.
- In between EN1 and EN2.

For further information and guidance....

- IT staff – **Miss Shuttleworth & Mr Harris**
- IT Technician - **Mr Ballantyne**
- Librarian – **Mr Dalton**
- Form tutor / Teacher.



A profile card for Vivian Ballantyne. It features a circular profile picture of a man with short dark hair. To the right of the picture is the name "Vivian Ballantyne" and two buttons: "Send email" with an envelope icon and "Start chat" with a speech bubble icon. Below the name is a horizontal menu with tabs: "Overview" (underlined), "Contact", "Organisation", "Files", "Email", and "LinkedIn". Under the "Contact" tab, the heading "Contact information" is followed by two options: "Email" with the address "vballantyne@ssa.bfet.uk" and "Chat" with the same address.

